



Consolidated Association of Pride, Inc

Arizona, California, Hawaii, Nevada, New Mexico, Texas, Utah & Mexico

www.capriderg.org

Minutes

Sunday February 8, 2015

12pm – 2pm

Kathryn Jim, President
Doug Nava, Co-VP
Jennifer Sieber, Co-VP

Ernie Yeun, Treasure
Ron Dehart, Co-Secretary
Carlos Salais, Co-Secretary

Mission Statement:

CAPI is dedicated to network and serving as a role model in advancing the Pride of our communities.

1. Welcome: KJ, DV, JS, CS excused RD and EY 12:10pm AZ time
2. Approval of Minutes-
3. Financial
 - a. Treasure's Report:
 - b. 2015 CAPI Budget-reschedule date (February 22nd, 2015 Proposed date): Balance budget,
4. VP – Reports
 - a. Scholarship update: Send out excel document of where the 5 organizations have filed out scholarship; 2 organizations are complete, 3 others need more documentation and are incomplete. All three have been informed of what is needed. \$3334 to be requested. Jen reached out to Ernie and we have more then that for 2015 budget.
 - b. Scholarship process: Scholarship process- update/clarification for 2016 (ownership, evaluation, awarding, granting) JS recommended creating a process to clarify the pledging/scholar process. Doug and Jen would like to have a discussion with CAPI membership, on ownership. Tracking pledges and evaluation. This would allow the VP to the owned and the process of scholarship, in working hand in hand with the Treasure. Bylaws says VP are responsible to this process, this will help future board members in development. There will be no changes to the board oversight of actual awards. JS will bring the document for review to the 3/1/15 BOD meeting.
5. Membership
 - a. Emailing membership of open positions- VP1, Secretary and President; Kathryn would send out and email reminding everyone about elections and dues are current. There is a late fee. And Scholarship pledges are approve with their board before arrival.
6. New Business
 - a. Assistance to AGM Host Committee- 2015 Flagstaff Pride \$1000 Jen, mentioned this is important showing supporting our smaller prides. Doug mentioned that LY we discussed increasing the amount if budget allowed. We table the discussion for Feb 22nd financial meeting.
 - b. CAPI board development budget—JS stated in the past the Board Development budget line item was used to pay for CAPI Board Member hotel rooms at AGM. Current treasurer Ernie Yuen asked for minutes verification of this practice. There are missing



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minutes from past years and there is no formal documentation on this process. Past treasurer Karon Bolender, past Secretary Mike Karim, past President Frank Rubio, and current president Kat Jim all corroborate that the CAPI Board Development budget was used to pay for CAPI board member hotel rooms at the AGM. Steve Ganzell from CSW/LA Pride also confirmed this practice was suggested by CSW/LA Pride who made the motion in either 2009 or 2010.

JS motioned 2014 CAPI board member room charges to be applied to the Board Development budget item based on CAPI officer corroboration and to bring the issue up at the next budget meeting to have a new motion recorded. 1st Jen, 2nd Doug. Motioned passed.

- c. CAPI historical data storage site—JS stated that given the recently discovered missing CAPI historical and legal documents, CAPI BoD should have a place to store historical documents so they don't get transferred from person to person and reduce risk of docs getting lost or misplaced. Using Google Drive now is helpful and historical documents can be scanned but there is value in keeping hard copies of legal and organization documents. JS recommends locating a permanent site to house all historical and/or current legal and organizational. JS has approached San Diego Pride office about being permanent storage site for CAPI hard docs. Will update CAPI BOD with their response. But JS stated it is important to have a neutral storage site to avoid this in the future. This is proposal to the board, on next meeting we will inform membership.
- d. Membership and scholarship policy/Orgs applying for nonprofit status—JS recommended allowing organizations the benefits of non-profit status if they can show they are actively pursuing non-profit status. CAPI BoD would request they write a letter to the Board explaining their situation and application timeline. Jen and Doug had (Best Practice) Orange County and Deming Pride. Requested a letter to the CAPI board in the process they are going through. As long as they can show in good faith they are working.
- e. Center of Disease Control Grant- Enhancing HIV Prevention Communication Partnership (Jen) – JS reviewed document sent to CAPI BoD regarding potential CDC grant. JS in favor of partnering to apply for the grant. JS reviewed ways the grant monies can be spent, and the potential to distribute the monies to our member orgs to support them in this their HIV education and prevention activities. JS primary concerns are related to appropriate budgeting and financial accountability. JS recommends discussing at the next meeting to get Treasurer buy-in due to the potential financial impact to CAPI. JS suggested if we sign on we will need a dedicated board member to oversee the project or perhaps to hire a consultant. JS noted this partnership with the CDC puts CAPI in a good position given that we are the only regional org that is incorporated and will be able to market that we're partnering with a federal agency.

7. Housekeeping

- a. Preparing Agenda for 2015 CAPI AGM
- b. Working on CAPI poster (Heather Goodman)

8. Next Meeting: February 22nd Mandatory financial meeting March 1, 2015
12pm

Minutes by Jen Sieber and Kat Jim